



November 10, 2008



Dear **SUMMIT VELO** Member,

Pactimo is very pleased that **SUMMIT VELO** has chosen us to be their clothing provider. Pactimo has developed an online team ordering store exclusively for our Elite customers of which **SUMMIT VELO** is one. The store will accept your individual orders and then will consolidate those orders into one team order, which will be delivered to one address. We hope that utilizing this system will make life easier for each of you and especially for your team's clothing manager.

Important Pactimo Policies for Online Team Stores

Your use of Pactimo's Online Team Store is in accordance with the following policies. Your use of Pactimo's Online Team Store is an agreement to be bound by the below policies.

1. **All sales entered and paid for on Pactimo's Online Team Store are final.** Customers should make certain their items ordered including quantities and sizes are exactly what is desired. Sizes and quantities cannot be changed once an order is paid for.
2. Clothing only is paid for in full at the time the order is placed. Shipping, design charges and any other fees paid for by the team may be passed on to its members at the team's discretion.
3. All orders are consolidated and will be delivered only to your clothing manager.
4. **All questions or problems related to the clothing must be communicated through the designated team clothing manager.** Pactimo will be every effort to satisfy its customers, but will only be able to communicate to a designated clothing manager.
5. Team Passwords must be obtained through your team's clothing manager and not directly from Pactimo.
6. All other Pactimo policies available through our online ordering system also apply.

[SEE BELOW FOR INSTRUCTIONS TO ACCESS YOUR TEAM STORE](#)

Your team store is now open and ready to accept your orders. In order to access your team store follow the below directions.

PACTIMO, LLC

6535 South Dayton Street, Suite 3005, Greenwood Village, CO 80111 USA
Tel 303-790-7807 Fax 303-790-7293 Web site www.pactimo.com

ALREADY HAVE AN ACCOUNT IN THE SUMMIT VELO TEAM STORE? SIMPLY SIGN IN WITH YOUR EMAIL ADDRESS AND PERSONAL PASSWORD AND START SHOPPING.

IF YOU DO NOT HAVE AN ACCOUNT IN THE SUMMIT VELO STORE:

1. Go to the website: <http://order.pactimo.com/> and click on **Online Express™**
2. Click on **DON'T HAVE AN ACCOUNT? Click here to sign up**
3. Click on **PREMIER ELITE**
4. Select **SUMMIT VELO** from the drop down menu enter the Team Password: **summitvelo1**
5. Continue to fill in the blanks to sign up. (You are creating your own personal account within the store, so enter a personal password as well) **Please note that passwords are case sensitive**
6. You will receive an email asking you to click on the link to **confirm*** your newly created account. If you do not receive the email shortly after creating your account, please check your Spam and Junk email folders. You will not be able to access the store until you have received this email.
7. Once you have **confirmed*** your account, enter your email address and personal password (not the team password)
8. Begin shopping **Carefully** selecting the items and appropriate sizes. Please note that **All sales entered and paid for on Pactimo's Online Team Store are final, and sizes and quantities CANNOT be changed once you have paid for your order.**
9. Enter your credit card information to complete your purchase.

And finally . . .

enjoy the ride

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